

AITP EDSIG BOARD MEETING MINUTES

A meeting of the Board of Directors of the AITP EDSIG was held in Baltimore, MD November 6, 2014.

The following elected directors attended.

Jeffrey BABB

Eric BREIMER

Nita BROOKS

Wendy CECCUCCI, President

Scott HUNSINGER

Muhammad MIAH

George NEZLEK

Leslie WAGUESPACK

Peter WU

The following ex-officio board members attended all or portions of the meeting.

Alan PESLAK, immediate past president

Susan KRUCK, JISE editor

Lee Freeman, JISE editor

Nita Adams, FITE

Mike Welch, AITP president

WELCOME

CECCUCCI opened the meeting at 8:08 a.m.

MINUTES

- Minutes from Pittsburgh, PA BOD meeting were reviewed and approved without change.

REPORTS

Budget

- WU presented the financial report. It was noted that an additional signature is required on the new bank account. The additional signature will be HUNSINGER. The account was moved to Citizens Bank. WU asked for a letter from the board for HUNSINGER to be a second signature as a board member. CECCUCCI will sign.
- WU placed the financial information spreadsheet on the Dropbox / Official Documents. CECCUCCI requested that there be a projected budget for 2015.

- NEZLEK highlighted the importance of the JISE editor to keep checks separate (subscription vs. royalty) in the accounting of the information.
- A motion was made to accept the treasurer's report. It was seconded and approved.

Membership

- BABB provided the membership report. Currently there are 185 EDSIG members. In an effort to increase participation, BABB worked to contact individuals regarding EDSIG. BABB contacted 568 individuals initially 588 in the 2nd notification. The board thanked BABB for his work in the area of increasing and maintaining membership.

CONTRACT DISCUSSION

- The proposed contract presented by FITE was discussed. Several changes were noted from the standard contract agreed upon and followed in previous years.
- HUNSINGER drafted and the board edited a letter to respond to their request for a new contract by the end of the month (November). The board felt that the short timeline was not acceptable due to need to thoroughly review and respond to the drastic changes proposed. Additional time was requested for the review of the contract and a review of the changes to the structure followed in previous years.

FITE

- ADAMS discussed the general information in the FITE report. Three scholarships will be given. She setup a meeting for WU and Tony LaCross. LaCross handles the ISECON books and PayPal.
- There was additional discussion regarding the proposed contract with FITE. It was noted that EDSIG is a part of AITP and not a standalone entity. FITE is no longer part of AITP. HUNSINGER presented the letter (mentioned in a previous section) to ADAMS.
- ADAMS mentioned getting a response back to HUNSINGER and CECCUCCI by the morning of the 7th of November regarding the request for additional time to respond to the changes in the proposed contract for 2015.

ISECON 2014

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- JETTON discussed the conference. Attendance is 160 for the 2014 conference (as of the meeting). This is slightly down from 2013. The registration fee was raised from previous years, and lunch was cut this year on one day.
- The estimated budget shows breakeven. The biggest issues were food and AV cost. An additional \$500 per day had to be paid for Internet costs and more had to be paid for the event on Friday. Sponsor money is \$6000. It was also noted that the key note was paid this year.
- Additional discussion occurred regarding potential future conference locations. No decisions were made at this time.

AITP

- WELCH noted that his records indicate there are 225 members of EDSIG. Barbara Viola will be the new president of AITP and Julian Wade will be the EVP next year.
- WELCH wishes to improve communication and work with EDSIG to continue the successes associated with the conferences and journals.
- CECCUCCI inquired as to the appropriate course of action for AITP to support PACE. WELCH stated he would take the issue to the executive council (EC) at AITP. It would be a minimum of 1 to travel and \$1000 for membership.

FELLOWS

- The board examined the EDSIG fellows wording regarding the 1 year leadership role. It was proposed for the following wording change to replace 3a.
- Individuals nominated for an EDSIG fellow may not be a current voting member of the board or a voting board member within the last year.
- A motion was made to accept the wording change. It was seconded and passed.

COMMITTEE ON CURRICULA

- WAGUESPACK discussed the group on curricular matters and its effort to promote EDSIG in the conversation of international/national matters. One task team is in the process of advancing an exploration of guidelines for CIS. The idea is related to the evolution of guidelines from ACM, etc.

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- A pilot survey has been put together to look at content areas.
- There is a panel to look at this at ISECON/CONISAR. This team has communicated with both ACM and AIS. They have invited the task team to promote / endorse the survey.
- HUNSINGER moved that this group be changed to a standing committee from a special committee. It was seconded and passed with one abstention.

ADJOURNEMENT

- Meeting adjourned at 3:01.